



Be the Best that You can Be

Cedarwood School Preparatory

113-117 Dunmaglass Road, Glenferness

PO Box 812, Witkoppen, 2068

Telephone: (011) 465 9830, (011) 467 4889, (011) 467 4657 / 072 617 5291

Fax: 086 654 9727

E-mail: admin@cedarwoodschool.co.za

www.cedarwoodschool.co.za

08 April 2020

Dear Cedarwood Parents

RE : Contingency plan and requirements for an extended lockdown.

I hope that you and your families are well at home during the second week of lockdown. Tomorrow is officially the last day of Term 1 and thereafter, school will officially close for the holidays. At this stage, we are due to open on 5th May 2020. Should there be any changes in the official 3 term school calendar, we will communicate that with you in due course. Both learners and staff will officially be on holiday from tomorrow till we open on 5th May 2020.

As I mentioned in previous communication, staff has been working and will likely still be working during the holidays to put together a contingency plan should it be announced that school will not open on 5th May as expected. We will be using Google Classrooms as a platform for creating lessons for learners. Each lesson/concept being taught will consist of a range of the following:

- Powerpoint video lesson
- Additional video/website resource
- Worksheet (PDF, Google form, Google slide etc)
- Assignment, quiz, (form of assessment)

Class teachers, support teachers as well as specialist teachers will all form part of these lessons. After exploring various options, we felt that this would be the most beneficial tool to use for our learners as it would give them the support needed and it could be repeated as often as needed by parents/learners. We also tried to make it as user-friendly as possible to make it less of a burden on parents and not have parents 'teaching' the lessons. We are aware that there are many schools using live classrooms on various platforms, however we felt that the live classrooms would not be able to accommodate our learners needs in terms of the lesson requirements. The way we teach and the type of support our learners require is very different from many other schools.

We will send out instructions to you on accessing and using the Google Classrooms closer to the time. You will be required to use an electronic device such as a computer/tablet with sufficient internet access/data. Unfortunately, if we are still on lockdown after the 5th May, we will not be able to accommodate parents with hard copies of lessons due to lockdown rules and the risks involved.

I would like to take this opportunity to wish all our learners and their families well during the holiday. Even though it might be a holiday at home, make the best of it with your families. We look forward to seeing you next term.

Kind Regards

Mr S.Moodley

Headmaster : Cedarwood School - Preparatory



CEDARWOODSCHOOL
(Association incorporated under Section 21 - not for gain)
Fundraising Number: 01 101753 000 2
Co registration number 1997/018168/08
Umalusi Accreditation No. 17 SCH01 00304

