



Cedarwood School Preparatory

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Be the Best that You can Be

Dear Cedarwood parents

Please see below the structure and costing for 2018 aftercare. If you have any queries, please do not hesitate to let us know.

Cedarwood Aftercare

	Times	Full Time	Part Time (max 3 days)
Foundation Phase	13h15 – 18h00	R1250pm	R700pm
Intermediate Phase	13h45 – 18h00		
Ad hoc rate (per day)		R100.00 per day	
Late Penalties	After 18h00	R50.00 per hour or part thereof	3x late penalty results in aftercare forfeit
Included in this service will be : <ul style="list-style-type: none"> • Afternoon snack (fruit, juice and a small snack) This will be served at various times according to children's programs and participation in extra murals • Homework supervision will be done within a small group setting. 			

Please take note :

- Part time Aftercare is for a maximum of three days a week.
- 18h00 is the absolute latest a child may be collected.
- Aftercare place will be jeopardised if your child is collected after 18h00 more than 3 times.
- No child will be released from Aftercare without a designated adult signing the child out. Please communicate with our caregivers at aftercare as to who the adult(s) are. Any change of collection time/adult needs to be communicated timeously, please. College children may not sign their siblings (or any other child) out of Aftercare.
- Ad hoc Aftercare is charged at **R100.00 per child per day**. If your child needs to attend aftercare on an Ad hoc basis, please inform the school timeously on the morning concerned.

- The annual cost of Aftercare is divided over 11 months. Therefore you will be charged for the months that your child is not at aftercare in order to alleviate a much higher monthly rate over fewer months (i.e holiday periods).
- Whilst Aftercare provides homework supervision daily, they are not able to provide individual attention always. Generally homework supervision will be in a small group context. Personal homework supervision may be negotiated with individual assistants who offer the service.
- Homework supervision will be in small groups and will be available as an extra-mural type activity three days a week (Mondays, Wednesdays and Thursdays for both Foundation Phase and Intermediate Phase children.
- The supervision of children is paramount. At the end of the school day there is a 30 minute grace period for parents to fetch their children. We ask that parents do not abuse this grace period as we will be placing children in Aftercare and charging an ad hoc rate.
- The teachers and sports coaches are responsible for all the children until they are collected but do not appreciate waiting for 'hours' for late collection. Please assist us in this regard and communicate with the school timeously should your circumstances change that could result in the late collection of your child.

One month's notice is required for the withdrawal of your child from Aftercare

